



**ABBNEYFIELD – MAJOR WORKS & DECANT POLICY**

**MAJOR WORKS DISTURBANCE & DECANT POLICY**  
**APPENDIX C – TEMPORARY LICENCE TO OCCUPY**

Temporary Licence to Occupy

**During Remodelling/Major Repairs**

This licence agreement explains the basis on which you have been granted permission to stay here.

This agreement is between \_\_\_\_\_

The Housing Association (also referred to as “the Association or we”)  
And

“Licencee” or (“you”)

In respect of:

Temporary address (also referred to as “accommodation”)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current address referred to as (“your home”)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This agreement is to begin on (date)

\_\_\_\_\_

# ABBNEYFIELD POLICY

## **Purpose of this agreement:**

The purpose of this agreement is to provide you with temporary accommodation, as rent-free alternative accommodation until the building work required on your home is complete. The work required is so extensive that you cannot stay there while it is done.

### **1.0 The Association agrees:**

1.1 To let the accommodation to you rent-free while your home is affected by building work.

1.2 To allow you to return to your home when the work is complete. We will inform you in writing when the work is complete and give 14 days notice terminating the licence.

1.3 To ensure that on your return your home is ready for occupation and in reasonable repair and condition.

### **2.0 The Licencee agrees:**

2.1 To pay the rent for your home which is currently £..... throughout the duration of the licence. Where there is an existing agreement to pay rent arrears, you must continue to pay the agreed amount.

2.2 To observe and perform the resident responsibilities set out in the tenancy agreement for your home, for this accommodation as if those responsibilities were set out in this agreement.

2.3 To return to your home once the work is completed and give the Association vacant possession of the accommodation.

### **3.0 Ending the licence**

3.1 The Association can end the licence by issuing you with written notice in the following circumstances: if you breach the terms of this agreement, when the work is completed on your home.

3.2 If you do not leave the accommodation when the licence ends, you shall become liable to pay use and occupation charges for the accommodation in addition to the rent payable on your home until you give the Association vacant possession. The charges will be equal to the weekly

## ABBNEYFIELD POLICY

rent that the Association could reasonably obtain by letting the accommodation as an assured tenancy on the Association's usual terms.

### 4.0 Signature of the parties:

Signed on behalf of the Association

Name\_\_\_\_\_

Position\_\_\_\_\_

Date\_\_\_\_\_

Signed by the Licencee

Name\_\_\_\_\_

\_\_\_\_\_

Date\_\_\_\_\_